Job Description - Power BI Analyst / Sustainability Consultant

Reports to: Head of Environmental Reporting
Location: Overmoor, Corsham, near Bath

Introduction:

Verco is an award-winning employee owned energy consultancy. We work with Governments designing energy efficiency policy and work with industry leaders on their pressing energy and resource management challenges. We provide a wide range of reporting, compliance and energy management services using our proprietary software Carbon Desktop™, in conjunction with an experienced consultancy team and combined with Microsoft's business intelligence software, Power BI.

Overall Purpose:

To maintain, support & develop Verco's Power BI capability with a principal focus on the reporting platform as well as operating as a Consultant within the Environmental reporting team.

Your Power BI capability will focus on converting business and client reporting requirements into user friendly, storytelling reports & dashboards. Connecting to Verco's Carbon desktop API, Azure databases, SharePoint and other data sources. You will be Verco's Power BI advocate.

Your consultancy capability will focus on providing cost effective technical resource to projects and business development activities and to meeting targeted levels of utilisation and productivity.

This role represents an exciting opportunity to shape Verco's approach to Power BI and its integration within our consultancy services. Our business strategy plans for this area to evolve into a significant component of our business.

Primary Responsibilities:

1. Project Management:

    i.   Deliver required project inputs according to time, quality and budget requirements.

    ii.   Ensure progress is accurately communicated and expectations of various stakeholders are managed effectively.

2. Technical input

    i.   Oversee Verco's Power BI capability; be the go-to person, train colleagues and with time become the Power BI administrator.

ii. Proactively integrate new technologies for more advanced analytics including and not limited to PowerFlow, PowerApps and Machine Learning.

iii. Provide Power BI desktop & cloud platform, gateways & administration support and expertise

iv. Provide good DAX, data modelling and basic M (Power Query Editor) capability

v. Produce and enhance reports & dashboards

vi. Provide support to the consultancy team by set up and configuration of Carbon Desktop^{TM} to match client's needs

vii. Support business development activity by maintaining and developing demo sites for new prospects.

viii. Provide technical input and effective data analysis to projects to support the achievement of deliverables to time and budget.

3. <u>Data handling and processing</u>

i. Efficiently handle large sets of data and be able to confidently process them into required formats.

4. <u>Product development</u>

i. Actively participate in our culture of continuous development and innovation by contributing ideas for new feature and functionality

5. <u>Operational</u>

i. Participate in the quality system and effectively apply the company's procedures, policies and practices

ii. Oversee/Quality Check Data Migration routines, reviewing outputs against quality standards and continually looking for process improvement

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