



## Graduate/Junior Sustainability Consultant Data Reporting & Insights – Real Estate

Reports to: Head of Report for Zero (Real Estate)  
Location: London or Overmoor (Corsham near Bath)

### About Verco

Verco is an award-winning employee owned energy consultancy and B Corp. Our vision is to provide solutions for a zero-carbon world; helping our clients reduce their environmental impact and save money through data driven analysis, grounded advice and real-world solutions.

We are proud to work with some of the biggest names in the business, across a wide range of sectors; from governments designing energy efficiency policy, to work with industry leaders on their pressing energy and resource management challenges. We provide a wide range of reporting, compliance and energy management services using our proprietary software, in conjunction with an experienced consultancy team and latest analytics.

### The role

This role exists to provide support for and to manage reporting and compliance-based services projects, working with some of the UK's leading sustainability teams.

The Junior Consultant role will provide excellent technical resource to projects and business development activities, supporting the delivery of complex projects. The Junior Consultant will work on projects for different teams across the business working with some of the UK's leading sustainability teams.

This is an opportunity to work with industry leaders in the real estate market and you will play an important role in delivering on their vision. The role will focus on the implementation of sustainability reporting, performance management and benchmarking. By engaging with a wide range of key stakeholders on a day-to-day basis, you will play a key role in managing sustainability risks and realising opportunities across the portfolios.

### Responsibilities

**Project Management:** To deliver required project inputs to time, quality and budget requirements. In time, you will take responsibility for project work streams and small-scale consulting projects., supporting global data management and environmental reporting projects to deliver our clients' sustainability objectives and being a pro-active and confident agent of change to help ensure they continue to be a market leader in ESG.

**Technical input:** To provide technical input on the environmental performance of property assets to support the achievement of deliverables to time and to budget

**Business development and proposal writing:** Assist proposal creation through the collation of required information and to provide support to managers and directors to achieve individual and sales targets.

**Client management:** Maintain strong relationships with existing clients through professional interactions.

**Operational:** Provide timely responses to operational needs including time-sheeting, invoicing, reviews, project management information, health & safety, etc.

**Performance targets:** To take shared responsibility for meeting or exceeding targeted levels of personal performance and productivity and for advertising capacity levels and availability

**Environmental:** Contribute to Verco’s sustainability plans and outcomes as required.

## Person Specification

Job related attributes	Essential criteria	Desirable criteria
<i>Education, Qualifications &amp; Training</i>	Degree (or equivalent) in engineering, economics, environmental science, geography or relevant subject	Masters or relevant post-graduate qualification
<i>Employment Experience</i>	Some experience of supporting/advising clients on technical issues associated with energy efficiency.	Experience of complex data management &/or environmental reporting for property portfolios
<i>Knowledge &amp; Understanding</i>	Knowledge of: <ul style="list-style-type: none"> <li>wider sustainability issues &amp; energy management</li> <li>emissions sources across the economy, energy use in buildings and industry</li> </ul>	Knowledge of: <ul style="list-style-type: none"> <li>Policy understanding of key UK, EU and international energy &amp; climate change policies &amp; frameworks</li> <li>GRESB, CDP, NABERS, DECS, CCAs, REEB</li> <li>Wider sustainability issues &amp; carbon management</li> </ul>
<i>Skills / Competencies</i>	<ul style="list-style-type: none"> <li>Very high level of competence in the use of IT, incl Excel, Word and PowerPoint</li> <li>Strong communicator (verbal &amp; written)</li> <li>Proactive &amp; analytical approach</li> <li>Ability to work independently &amp; creatively on challenging problems</li> </ul>	Working knowledge of MS Power Bi IES Modelling
<i>Other requirements &amp; attributes</i>	Willingness to travel nationally and internationally Able to present a professional appearance A passion for sustainability	Working knowledge of Microsoft Power BI Familiar with the use of financial frameworks and models

## Benefits and Personal Development

Verco provides a supportive environment and is committed to helping everyone across the business develop. This role represents the entry point within Verco’s consultancy career structure and the opportunity to develop and demonstrate the capabilities required to perform a full consultancy role within the business. You will be supported in your career development, through developing skills such as project management, your technical skills and to supporting you towards a Chartership.

Our benefits include an annual performance-based bonus, 5% pension contribution, medical insurance (currently with BUPA), life assurance (4 x annual salary), travel insurance (including winter sports), Payment of an annual membership of an association, interest free travel loans, cycle to work scheme, give as you earn scheme, plus more.

As we are an employee-owned business, share purchase options will be available periodically to the team.

We care about your wellbeing, and we aim to be as flexible as we can be and this includes home working (although we do ask the team to be in the office twice a week). We organise social events and volunteering activities regarding STEM.