



Person Specification: Senior Consultant – Policy, Strategy & Compliance

Reports to: Head of Environmental Reporting

| Job related attributes | Essential criteria | Desirable criteria |
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| Education, Qualifications & Training | Degree (or equivalent) in engineering, economics, sciences, environmental or in an equivalent and relevant area | Masters or relevant post-graduate qualification Member of a professional institutions such as IEMA, CIMA |
| Employment Experience | Experience of: <ul style="list-style-type: none"> managing projects, project teams and delivering to deadlines key account management and new business development with clients complex data management and environmental reporting for property portfolios completing voluntary reporting submissions | Experience of: <ul style="list-style-type: none"> managing bids and bid teams and delivering proposals to deadlines leading, facilitating and presenting at workshops, seminars and conferences advising clients on strategic risks and opportunities, such as target setting, policy impact assessments or risks and opportunity appraisals |
| Knowledge & Understanding | Knowledge of: <ul style="list-style-type: none"> wider sustainability issues & carbon management emissions sources across the economy, energy use in buildings and industry ESG relating to commercial real estate Understanding of UK and European energy and climate change policy frameworks. Understanding of key voluntary reporting investor initiatives, such as GRESB, CDP and SBTi | Knowledge of any of the following: <ul style="list-style-type: none"> ESG relating to retail NABERS ISO 14001 REEB Energy Star BREEAM |
| Skills / Competencies | Excellent programme & project management skills Sophisticated analytical approach | Working knowledge of Microsoft Power BI and other Office 365 products Familiar with the use of financial frameworks and models |

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| | <p>Ability to work independently & creatively on challenging research problems</p> <p>Demonstrable proactive long-term approach; planning & organisational skills</p> <p>High level of competence in the use of IT, including Excel, Word and PowerPoint.</p> <p>Strong communicator in both verbal and written formats, including messaging through innovative and effective graphics and presentation of analysis</p> | |
| Other requirements & attributes | <p>Willingness to travel nationally and internationally to implement projects</p> <p>Able to present a professional appearance to clients and partners</p> | Clean UK driving licence |

Completed by: Helen Reed

Date: August 2019